

Business Name: _____ **Federal ID No.:** _____

**OFFICE OF TOWN TREASURER
TOWN OF CULPEPER
400 South Main Street, Ste. 109
540-829-8240**

MONTHLY REMITTANCE OF LODGING TAX

- | | | |
|-----|---|----------|
| 1. | Gross receipts for the month of _____, 20_____ | \$ _____ |
| 2. | LESS allowable deductions (attach list) | \$ _____ |
| 3. | Balance taxable | \$ _____ |
| 4. | 5% tax on item 3 | \$ _____ |
| 5. | LESS 3% sellers discount on item 4 | \$ _____ |
| 6. | Balance—total tax less sellers discount | \$ _____ |
| 7. | Penalty for late payment—10% of item 4 | \$ _____ |
| 8. | Total tax and penalty | \$ _____ |
| 9. | 10% per annum interest on tax and penalty | \$ _____ |
| 10. | Total tax, penalty & interest due and paid herewith | \$ _____ |

MAKE CHECK PAYABLE TO TOWN OF CULPEPER

DECLARATION OF SELLER:

I hereby swear or affirm that the amounts listed above are true, correct, and complete to the best of my knowledge and belief for the period stated above.

Date _____ Signed by _____

Phone No. _____ Title _____

INSTRUCTIONS: Mail original and second copy to the Town Treasurer on or before the 20th of the month following the month being reported to:

Town of Culpeper
Town Treasurer
400 South Main Street
Culpeper, VA 22701

For Office Use:

Date Received in Office

Receipt Number